



## Shipping Requirements and Contact Information Logistic Team

### SHIPPING INSTRUCTIONS:

Nawah Warehouse Team can accept delivery from Sunday to Thursday.

Nawah needs at least 2 days advice and documents requirement prior to actual delivery, to prepare Security Gate pass & Approval.

Documents Required to Apply for Security Gate Pass

- Driver's License
- Emirates ID
- Passport copy with Visa Page
- Vehicle Registration
- Delivery Note/Packing List

Delivery Schedule Timings

Sunday: 9:00 AM to 5:00 PM

Monday-Wednesday-8:00 AM to 5:00 PM

Thursday 8:00 AM to 2:00 PM

As per attached BNPP Gate entry permit Process for Materials

Before dispatch and delivery to site, prior information on packing list, weight and volume of deliveries should be informed and coordinated with Warehouse for delivery and handing of Supplies. Please contact:

Nawah Warehouse Crew;

Faraj AlMesafri <faraj.almesafri@nawah.ae>; Stock Handler

Dennis Balura <dennis.balura@nawah.ae>; Stock Handler

Arnold Asor arnold.asor@nawah.ae Stock Handler

Herminigildo Hercia herminigildo.hercia@nawah.ae Stock Handler +97123062827

Joefel Pasion Pantaleon <joefel.pantaleon@nawah.ae>; Stock Handler +97123062837

a) Please ensure to secure a copy of the SAP Purchase Order for every delivery.

b) Please ensure all items are tagged by the item codes; All items should be properly packed in cartons / boxes and not loose;

c) Delivery Orders should be clearly in line with items packed / supplied – PO No. Item and quantity should match

d) Appropriate PPE's i.e. Hard Hat, boots, gloves, safety glasses and beacon light on delivery vehicles are required during the course of delivery.

Packaging Procedure: As per Standard



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### IMPORT DOCUMENTATION GUIDELINES:

This Guideline is applicable on imports from all Overseas Countries. This document covers the specific requirements to be followed for all inbound shipments irrespective of all incoterms to Nawah Energy Company. The objective is to facilitate customs clearance, duty exemption process and final delivery to Nawah site.

#### 1. GENERAL INFORMATION

a) Consignee name to be mentioned on all documents as  
NAWAH ENERGY COMPANY  
PO BOX 112040  
BARAKAH NUCLEAR POWER PLANT, BARAKAH,  
ABU DHABI, UNITED ARAB EMIRATES

b) Purchase Order Number

To be mandatorily mentioned on the following documents:

1. AIRWAY BILL / BILL OF LADING / COURIER WAY BILL.
2. INVOICE
3. PACKING LIST
4. CERTIFICATE OF ORIGIN

c) Couriering of Original Documents

1. FOR AIR SHIPMENTS: 48 Hours before the consignment departs or handed over to Freight Forwarder while collection of consignment.

2. FOR SEA SHIPMENTS (FCL or LCL): within 48 Hours after Vessel/Shipment departure. Must be couriered to NAWAH office directly.

d) For verification of shipping documentation

E-mail clear scan copy documents to NAWAH Logistics Team: [Logistics@nawah.ae](mailto:Logistics@nawah.ae)

e) Harmonized System Code (H.S. Code)

Mandatory and to be mentioned in the Invoice. Ensure to mention the valid and latest HS code with 8 digit. Please always provide the valid list of HS Code with Item Description and Country of Origin in Excel format to [Logistics@nawah.ae](mailto:Logistics@nawah.ae) at least 10 days prior shipment departure from your port.

f) Original Certificate of Origin

Duly attested or issued by origin's Local Chamber of Commerce of origin country.

g) Invoice

Invoice to be titled as Commercial Invoice, Tax Invoice or Invoice. (No Pro-forma or Sales invoice, Customs Invoice etc. are accepted by Customs).

Must be signed and Stamped (Company Stamp) with H.S. Codes and Country of Origin of each item to be clearly mentioned.

h) Packing List

Number of packages, weight and dimension for each package and total to be mentioned.

i) Other Documents

Other documents like, MSDS, Technical data, Catalogue or Brochures, Quality Certificate, etc., etc. which are required for other statutory approvals. This requirement will be communicated separately as and when it required by the authorities.



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### 2. LIST OF DOCUMENTS TO BE COURIERED

a) Invoice

1. Two Originals and Two Copies.
2. Duly signed and Stamp (Company Stamp)
3. H.S. Codes and Country of Origin of each item to be clearly mentioned on Invoice.
4. To be titled either Commercial Invoice or Tax Invoice or Invoice only.

b) Packing List

1. Two Originals and Two Copies.
2. Number of Packages / Weight / Volume to be specified.
3. For packages above 50 Kilograms weight, break-up of individual weight, dimension and volume is required to be mentioned.

c) Certificate of Origin

1. One Original and Two Copies.
2. To be attested or issued by the origin's Local Chamber of Commerce.

d) Bills of Lading

Originals and Non-negotiable Copies. Clear copy if Surrender or Express / Seaway BLs.

e) Airway Bills

One Original and Two Copies.

### 3. SHIPPING DOCUMENTS

a) Details to be mentioned on Bill of Lading / Airway Bill

Consignee

NAWAH ENERGY COMPANY

PO BOX 112040

BARAKAH NUCLEAR POWER PLANT, BARAKAH, ABU DHABI,  
UNITED ARAB EMIRATES

1st Notify Party

NAWAH ENERGY COMPANY

PO BOX 112040

BARAKAH NUCLEAR POWER PLANT, BARAKAH, ABU DHABI,  
UNITED ARAB EMIRATES

b) Details to be mentioned on Invoice, Packing List and Certificate of Origin:

Consignee / Shipment to

NAWAH ENERGY COMPANY

PO BOX 112040

BARAKAH NUCLEAR POWER PLANT, BARAKAH, ABU DHABI,  
UNITED ARAB EMIRATES

c) Scan copy of shipping documents

Email - Always email the scan copy of entire shipping documents to Nawah - Inbound Logistics immediately upon shipment departs.

Email : [Logistics@nawah.ae](mailto:Logistics@nawah.ae)

### 4. YOUR CONTACTS AT NAWAH INBOUND LOGISTICS

Name Sudhakaran Thookath

Designation External Logistics Specialist

Tel – Direct + 971 2 306 1479

Tel – Mob + 971 50 4425887

Email [Logistics@nawah.ae](mailto:Logistics@nawah.ae) / [Sudhakaran.thookath@nawah.ae](mailto:Sudhakaran.thookath@nawah.ae)



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### 5. ADDRESS FOR SENDING SHIPPING DOCUMENTS BY COURIER:

NAWAH ENERGY COMPANY  
IRENA BUILDING, MASDAR CITY,  
PO BOX 112040. ABU DHABI, UNITED ARAB EMIRATES

Attn : Sudhakaran Thookath / Logistics Department - BNPP  
Contact Telephone Number: 00 971 2 306 1479

### 6. DAP, DAT or DDP SHIPMENTS:

Shipping/Duty Exemption documentation to be collected or to be coordinated by your Freight Forwarder with Nawah Logistics Office.

### 7. PLACE OF CUSTOMS CLEARANCE or PORT OF DISCHARGE / CLEARANCE

For Sea Shipments - Abu Dhabi Seaport  
For Air Shipments - Abu Dhabi International Air Port